

Dear Supplier,

as a result of the rules dictated by Regulation EU we provide the following information on the use by the undersigned company of personal data acquired in relation to the contractual relationships with you or those that may be entertained in the future.

Source of personal data

The data in our possession, acquired in relation to contractual relationships, are collected directly from the data subject. All data collected will be processed in compliance with current legislation, and in any case, with due confidentiality.

Purpose of the processing

The collection or processing of personal data, has the sole purpose of appropriately fulfilling the obligations related to the performance of the contractual and economic activity relating to the supply by the supplier of goods and services and in particular for: preliminary requirements for the conclusion of a contract; fulfil contractual, managerial and administrative contractual obligations towards the data subject by executing a deed, a series of deeds or set of transactions necessary for the fulfilment of the aforementioned obligations; to execute at any public or private body the obligations connected to or instrumental to the contract; fulfil legal obligations. For the same purposes, personal and contact data (personal data, company e-mails, company telephones, smartphones for business use, etc.) of your directors, employees and collaborators which depending on the tasks and assignments granted, manage the contract and/or allow for its implementation.

Modalities of the processing and retention

In relation to the aforementioned purposes, the processing of personal data takes place using manual, computerized and electronic tools with logic strictly related to the purposes themselves and, in any case, in order to guarantee the security and confidentiality of the data in compliance with the aforementioned law. This data will be retained for 10 years and in any case in coordination with the current rules on contractual relationships and tax matters.

Nature of collection

For the stipulation and execution of the contractual relationship, the collection of personal data is also mandatory when having to comply with legal and tax obligations, the refusal to provide such data will make it impossible to establish relationships with the company. The related processing does not require the consent of the data subject as it is functional to the contract execution.

Communication and dissemination

Personal data and related processing will be communicated to companies for economic activities (commercial, management, information systems management, insurance, banking or non-banking intermediation, factoring, shipment management, enveloping and sending correspondence) or for the fulfilment of legal provisions (accounting, legal firms). The data will not be disclosed and will not be communicated outside the EU.

The authorized parties involved in the processing operations may become aware of your data.

Rights of the data subject

The data subject can contact the Privacy Service at the data controller to verify his/her data and have them integrated, updated or rectified and/or to exercise the other rights provided by art. 15, 16, 17, 18, 20 of Regulation EU (art. 15 annexed). The data subject can however contact the Authority competent to assert his/her rights.

Data controller

Data Controller is TRM srl, Via A. Volta 54 - 38061, Ala (TN).

In relation to the processing of personal data described above, the data subject has the right, pursuant to art. 15 of Regulation EU 2016/679

1. The data subject has the right to obtain from the data controller confirmation that personal data concerning him/her is being processed or not and in this case, to obtain access to personal data and the following information:
 - a) the purposes of the processing;
 - b) the categories of personal data concerned;
 - c) the recipients or categories of recipient to whom the personal data have been or will be disclosed, in particular recipients in third countries or international organisations;
 - d) where possible, the envisaged period for which the personal data will be stored, or, if not possible, the criteria used to determine that period;
 - e) the existence of the right to request from the controller rectification or erasure of personal data or restriction of processing of personal data concerning the data subject or to object to such processing;
 - f) the right to lodge a complaint with a supervisory authority;
 - g) where the personal data are not collected from the data subject, any available information as to their source;the existence of automated decision-making, including profiling, referred to in Article 22, paragraph 1 and 4 and, at least in those cases, meaningful information about the logic involved, as well as the significance and the envisaged consequences of such processing for the data subject.
2. Where personal data are transferred to a third country or to an international organisation, the data subject shall have the right to be informed of the appropriate safeguards pursuant to Article 46 relating to the transfer.
3. The controller shall provide a copy of the personal data undergoing processing. For any further copies requested by the data subject, the data controller may charge a reasonable fee based on administrative costs. Where the data subject makes the request by electronic means, and unless otherwise requested by the data subject, the information shall be provided in a commonly used electronic form.
4. The right to obtain a copy referred to in paragraph 3 shall not adversely affect the rights and freedoms of others.